

Minutes of the Robinson Township Board of Trustees  
May 14, 2025 at 7:00 p.m.  
12010 120<sup>th</sup> Ave, Grand Haven, MI 49417

Present: Adam MacMillan, Jamie Tubergen, Christine Saddler, Steve Ambrose and Ben Ipema

Also present: Attorney Bultje and twelve members of the public

1) Supervisor MacMillan called the meeting to order at 7:00 p.m.

2) The Pledge of Allegiance was recited followed by the invocation given by Supervisor MacMillan

3) Tubergen made a motion supported by Ambrose to approve the agenda with the following additions:  
6i: Fire Department Projects. Motion passed.

4) Ambrose made a motion supported by MacMillan to approve the April 9, 2025, minutes with corrections to: 8c word "if" should be "and" also in 9c Public Comment: the name should be Kraig Schultz. Motion passed.

5) Public Comment: none

**New Business**

6a) Saddler made a motion supported by Tubergen to approve the new lease agreement with Pitney Bowes for a postage machine and service and to authorize a Township Official to sign the contract. Roll call vote was held with all members present voting yes. Motion carried.

6b) Ambrose made a motion supported by MacMillan to approve adoption of the Tax Foreclosure Avoidance Payment Reduction Program Resolution 2025-05-13. Roll call vote: Ambrose: yes, MacMillan: yes, Tubergen: yes, Ipema: no, Saddler: yes. Motion passed.

6c) Ipema made a motion supported by Ambrose to approve the proposal from McKellips & Sons for the replacement of the blower unit on the South furnace at a cost of \$1150 which includes the service call, and to authorize the proposal to be signed by a Township Official. Roll call vote was held with all members present voting yes. Motion carried.

6d) MacMillan made a motion supported by Ipema to switch Township phone providers from TDS to Spectrum. Roll call vote was held with all members present voting yes. Motion carried.

6e) Tubergen made a motion supported by Ipema to approve the Zoning Text Amendment Ordinance 2025-05-02 revising regulations for minimum lot sizes, yards and front yard setbacks for the Village of Robinson. Roll call vote was held with all members present voting yes. Motion carried.

6f) Tubergen made a motion supported by Ambrose to pay for Bill Maschewske and Adam MacMillan for their attendance at the Ottawa County Water Quality Forum. Roll call vote was held with all members present voting yes. Motion carried.

6g) Tubergen made a motion supported by Ambrose to pay those who are working cleanup day on May 31, 2025 at the maintenance rate. Roll call vote was held with all members present voting yes. Motion carried.

6h) Novakoski Special Use

- Supervisor MacMillan opened the public hearing for the Novakoski Special Use Hearing
- Public Comment:
  - Trustee Ben Ipema stated that he thought the zoning restrictions to size were archaic and no longer fit with current uses.
- Tubergen made a motion supported by Ipema to close the Public Hearing.
- Ipema made a motion supported by Ambrose to approve the Special Use Application for two over-height buildings per Section 4.2(D)(1) of the Zoning Ordinance for Mike Novakoski, 13665 Green Street, Grand Haven, MI 49417, based on the approval of the Planning Commission at their March 26, 2025 meeting. Materials submitted are included in the list on page 5 of the Zoning Administrator Memorandum dated March 12, 2025. The following conditions apply to the approval.
  1. All trees between the proposed building sites and the east property line shall be retained to every extent possible.
  2. The Applicant shall submit a statement recorded at the Ottawa County Register of Deeds per Section 4.2(G) Building, Accessory.
  3. Approvals from the Ottawa County Health Department shall be obtained for well and septic.
  4. Compliance with the application and all representations of the applicant recorded in the March 26, 2025 Planning Commission minutes.
  5. Compliance with all Federal, State, County, and Township ordinances and laws.

A roll call vote was held with all members present voting yes. Motion carried.

6i) Fire Department Projects:

MacMillan made a motion supported by Saddler to approve quote #244227 from Witmer Public Safety Group, Inc. for six infrared cameras for the Fire Department at a cost of \$7,272.65 and to authorize a Township official to sign the quote once a revised quote is received that has the sales tax removed. Roll call vote was held with all members present voting yes. Motion carried.

MacMillan made a motion supported by Saddler to table the painting quotes from Dave Cole Decorators Inc. Motion carried.

Tubergen made a motion supported by Ambrose to approve the estimate #17426 from Zeeland Garage Door LLC for new garage doors for the Fire Department at a cost of \$30,600 and to authorize a Township Official to sign. Roll call vote was held with all members present voting yes. Motion carried.

MacMillan made a motion supported by Ipema to approve the quote from Leno Sosa for gutter replacement at the Fire Station at a cost of \$2,500. Roll call vote was held with all members present voting yes. Motion carried.

MacMillan made a motion supported by Tubergen to approve Signs Now quotes #55677 and #55676 Option #2 for sign removal and new lettering for the Fire Department. Roll call vote was held with all members present voting yes. Motion carried.

**All Other Business:**

7a) Ottawa County Road Commission Commissioner Field Reichardt spoke on how they operate and the many projects that the Road Commission is working on. They are making a point to reach out to all communities and make sure it is known how the money from the new millage will be used.

7b) Discussion was held regarding some tress located on the Township's property on Limberlost that may need to be taken down. A cost for removal will be investigated.

7c) Ambrose made a motion supported by Tubergen to pay the bills. Roll call vote was held with all members present voting yes. Motion carried.

**Reports:**

## 8a) Treasurer

- Will be working on setting up the new tax database. The audit has been scheduled.

## 8b) Clerk

- Election went well. Absentee voting is gaining in popularity.

## 8c) Planning Commission

- Continuing to work on short-term rentals.

## 8d) NORA no report

- NORA will be holding a fundraiser

## 8e) Zoning Administrator:

- New zoning administrator is working on getting acclimated.

## 8f) Park Board

- The Park Board had a meeting in April. Local historian Betsy Cech was in attendance and will be helping with projects.

## 8g) Library

- No report

## 8h) Fire Department

- Fire Department had 30 calls which is an increase of 25% from last year.

## 8i) Ambulance Oversight

- No report

## 9) Public Comment

- Topics included the election and liability of workers at cleanup day.

10) Ambrose made a motion supported by Tubergen to adjourn the meeting at 8:29 pm.

Respectfully submitted,

Christine Saddler  
Robinson Township Clerk