

Minutes of the
Robinson Township Board of Trustees
March 27, 2025, Special Meeting
Public Budget Hearing
12010 120th Ave, Grand Haven, MI 49417
7:00 P.M.

Present: Adam MacMillan, Penni DeWitt, Jamie Tubergen, Steve Ambrose, and Ben Ipema.

Absent: None.

Two members of the public were present.

The Special Meeting – Public Budget Hearing was opened at 7:00 p.m.

DeWitt requested the agenda be amended to include resignation letter from Clerk. Motion made by Tubergen, supported by MacMillan to approve the agenda with the amendment. Motion passed.

The meeting was opened for public comment by Supervisor MacMillan at 7:03 p.m. There was no public comment; closed at 7:04 pm.

Robinson Township General Appropriations Act Resolution 2025-03-13 was read at the meeting by Supervisor MacMillan. Motion made by Tubergen, supported by MacMillan to adopt Resolution 2025-03-13. Roll call vote: Ambrose – yes; MacMillan – yes; Tubergen – yes; Ipema – yes; DeWitt – yes. Motion carried.

Motion made by Tubergen, supported by DeWitt, to approve the March 17, 2025 special meeting – budget workshop. Roll call vote: Ambrose – yes; MacMillan – yes; Tubergen – yes; Ipema – yes; DeWitt – yes. Motion carried.

Motion made by Tubergen, supported by MacMillan, to approve Budget Resolution 2025-03-11 to amend the fire fund budget to increase account #206-336-70200-002 (officers/salaries) by \$3,000 making it \$20,000 and decreasing account #206-336-93000-004 (maint/radios) by \$3,000 making it \$5,000. Roll call vote: Ambrose – yes; MacMillan – yes; Tubergen – yes; Ipema – yes; DeWitt – yes. Motion carried.

Motion made by MacMillan, supported by Tubergen, to approve Budget Resolution 2025-03-12 to amend the fire fund budget to increase account #206-336-95600-002 (hydrant rent/GH Twp) by \$2,000 making it \$5,000 and decreasing account #206-336-93000-004 by \$2,000 making it \$3,000. Roll call vote: Ambrose – yes; MacMillan – yes; Tubergen – yes; Ipema – yes; DeWitt – yes. Motion carried.

Trustee Ambrose and Trustee Ipema questioned many accounts as to their purpose and amounts. Supervisor MacMillan encouraged the Board to ask questions, as the budget is the main reason for the meeting. After all questions were addressed/answered, a motion was made by Ambrose, supported by Ipema, to adopt the 2025-2026 fiscal year budget as presented. Roll call vote: Ambrose – yes; MacMillan – yes; Tubergen – yes; Ipema – yes; DeWitt – yes. Motion carried.

DeWitt distributed her resignation letter as Clerk and explained she was resigning due to medical/health issues. Her letter thanked everyone who supported her and offered training for the Clerk position. DeWitt was asked by Ambrose if she intended to continue to serve as representative of the Township on the Loutit District Library Board; she indicated that she is willing to continue on that Board. Motion made by Ben Ipema to accept DeWitt's resignation letter as Clerk, effective March 31, 2025 at 5 pm, supported by Tubergen. Roll call vote: Ambrose – yes; MacMillan – yes; Tubergen – yes; Ipema – yes; DeWitt – Abstained. Motion carried.

Ambrose made a motion, supported by MacMillan to adjourn the meeting at 8:19 p.m. Motion carried.

Respectfully submitted,

Penni A. DeWitt
Robinson Township Clerk