

Minutes of the  
Robinson Township Board of Trustees  
February 14, 2024 Regular Meeting  
12010 120<sup>th</sup> Ave, Grand Haven, MI 49417  
7:00 p.m.

Present: Frank Johnson, Bonnie Hayward, Christine Saddler and Travis Vugteveen  
Absent: Travis Bergman

Also present: Attorney Bultje and five members of the public

The Pledge of Allegiance was recited followed by the invocation given by Supervisor Johnson

Vugteveen made a motion supported by Hayward to approve the minutes of the January 10, 2024 board meeting. Motion passed.

Saddler made a motion supported by Hayward to approved the agenda changing the order to have the items with contracts be moved to the end to allow time for Attorney Bultje to arrive and with the addition of a Fire Fund Budget Resolution. Motion carried.

Opening remarks of the Supervisor: He stated he will be running for re-election.

Saddler made a motion supported by Vugteveen to approve the 2024-2025 Board of Trustees meeting schedule setting meeting dates to be the second Wednesday of the month at 7:00 p.m. Motion carried.

Hayward made a motion supported by Saddler to set the date for the Budget Workshop to be March 11, 2024 at 2:00 p.m. and Special Board Meeting for the Budget Public Hearing to be March 27, 2024 at 7:00 p.m. Motion carried.

Saddler made a motion supported by Vugteveen to approve General Fund Budget Resolution 2024-02-02. Roll call vote was held with all members present voting yes. Bergman absent. Motion carried.

Saddler made a motion supported by Vugteveen to approve Treasurer Compensation Resolution 2024-02-03 setting the salary for the Treasurer to be \$28,000 a year with a \$100 per diem for approved Township related meetings beyond statutory duties. Roll call vote was held with all members present voting yes. Bergman absent. Motion carried.

Hayward made a motion supported by Vugteveen to approve the Clerk's Compensation Resolution 2024-02-04 setting the salary for the Clerk to be \$28,000 a year with a \$100 per meeting per diem for approved Township related meeting beyond statutory duties plus the Clerk will be paid an additional \$5,000 a year for FOIA coordination duties. Roll call vote was held with all members present voting yes. Bergman absent. Motion carried.

Johnson made a motion supported by Vugteveen to approve the Supervisor's Compensation Resolution 2024-02-05 setting the salary for the Supervisor to be \$28,000 a year with a \$100 per diem for approved Township related meetings beyond statutory duties. Roll call vote was held. Johnson: yes, Vugteveen: yes, Hayward: no, Saddler: no, Bergman: absent. Motion did not pass.

Vugteveen made a motion supported by Hayward to approve the Supervisor's Compensation Resolution 2024-02-05 setting the salary for the Supervisor to be \$27,000 a year with a \$100 per diem for approved

Township related meetings beyond statutory duties. Roll call vote was held with all members present voting yes. Bergman absent. Motion carried.

Johnson made a motion supported by Hayward to approve the Trustee's Compensation Resolution 2024-02-06 setting the compensation rate to be \$140 per meeting for both Board of Trustee's meetings and for authorized Township related meetings. Roll call vote was held with all members present voting yes. Bergman absent. Motion carried.

Hayward made a motion supported by Vugteveen to approve the draft wage schedule with the following changes: The hourly rate for Deputy Clerk, Deputy Treasurer and Secretary to be raised to \$19 per hour and Election Clerk \$17/hr., the position of Vice-Chair of the ZBA will be paid at the members rate and NOCH Rep will be removed from the schedule. Roll call vote was held with all members present voting yes. Bergman absent. Motion carried.

Hayward made a motion supported by Saddler to approve green season quotes 2659, 2660, 2661, 2662 and 2663 from Diemer's Property Services LLC. And to authorize the Clerk to execute the documents. Roll call vote was held with all members present voting yes. Bergman absent. Motion carried.

Vugteveen made a motion supported by Hayward to approve the Lyons Class A Earth Change application for 13077 116<sup>th</sup> Ave conditional upon compliance set forth by the Planning Commission at the January 23, 2024 meeting. Roll call vote was held with all members present voting yes. Bergman absent. Motion carried.

Hayward made a motion supported by Johnson to table the discussion on a new furnace for the garage until the next fiscal year. Motion carried.

Saddler made a motion supported by Vugteveen to approve the quote from KHC Technologies for new computer for the board room at a cost of \$1,400 which includes set up. Roll call vote was held with all members present voting yes. Bergman absent. Motion carried.

Hayward made a motion supported by Vugteveen to table the discussion on new printers until the next fiscal year. Motion carried.

Saddler made a motion supported by Johnson to approve the Construction Management Agreement with Diemer's Property Services LLC, draft date 2/6/24, for the new Cemetery Project and to authorize the Clerk to execute it. Roll call vote was held with all members present voting yes. Bergman absent. Motion carried.

Saddler made a motion supported by Vugteveen to approve the contract with Nederveld for the new Robinson Township Cemetery engineering dated 2/9/24 and to authorize the Clerk to execute it and to pay the initial fee of \$2,000. Roll call vote was held with all members present voting yes. Motion carried.

Hayward made a motion supported by Vugteveen to contract with Anytime Junk Removal to provide garbage removal services. Roll call vote was held with all members present voting yes. Bergman absent. Motion carried.

Saddler made a motion supported by Vugteveen to approve the revised Agreement for Contract Services- Township Planner, Zoning Administrator with Fresh Coast Planning LLC dated 2/14/24 and an effective date of 2/14/24 and to authorize the Clerk to execute the agreement. Roll call vote was held with all members present voting yes. Bergman absent. Motion carried.

Hayward made motion supported by Johnson to approve Fire Fund Budget Resolution 2024-02-07 increasing 206-336-70200-02 by \$3,000, increasing 206-336-70200-003 by 15,000, increasing 206-336-86700-000 by \$1,000 and decreasing 206-336-86700-000 by \$3000 and 206-871-71700-000 by \$15,000. Roll call vote was held with all members present voting yes. Bergman absent. Motion carried.

Public comment: Comments were received regarding dumpster day schedule and the Supervisor's compensation.

Vugteveen made a motion supported by Hayward to pay the bills. Motion carried.

Reports are on file.

Consensus of the Board to authorize the Park Board to hold a meeting.

Vugteveen made a motion supported by Hayward to adjourn the meeting at 8:53 p.m. Motion carried.

Respectfully submitted,

Christine Saddler  
Robinson Township Clerk