



ROBINSON TOWNSHIP

12010 - 120th Avenue, Grand Haven, Michigan 49417
616-846-2210

SPECIAL USE PERMIT APPLICATION

Instructions

For an application to be considered complete, ALL information must be provided. If an item is not applicable to your petition, please mark that item N/A for "not applicable" and provide an explanation why it is not applicable.

Certain land uses are allowed in Robinson Township only if the Township Board issues a special use permit. An applicant who wishes to receive a special use permit from the Township Board should use this form.

- **Initial Review Body:** Planning Commission
- **Meeting Frequency:** Fourth Tuesday of every month
- **Application Deadline:** Thirty (30) calendar days prior to the fourth Tuesday meeting at which you desire your application to be considered.
- **Township Office Review:** Following review by township personnel, if any required materials are deemed missing the applicant will be notified and must provide said material, which must result in a complete application at least seven (7) business days prior to said meeting for consideration.

**DO NOT DISCARD THIS PAGE YOU MUST SUBMIT THIS PAGE WITH
YOUR APPLICATION**

For Office Use Only:

Date Received _____

Payment of \$ _____ Escrow \$ _____

Check No. _____ or Cash



ROBINSON TOWNSHIP
12010 – 120th Avenue, Grand Haven, MI 49417 616-846-2210

SPECIAL USE PERMIT APPLICATION

APPLICATION FEE: \$200.00 + ESCROW FEE MINIMUM OF \$500.00

PLEASE NOTE ESCROW FEES ON APPLICATIONS

The Board adopts an application fee to cover normal Township expenses such as clerical and Zoning Administrator costs and a specified number of meetings of the appropriate board. In addition to the nonrefundable application fee, the Board requires an applicant to reimburse the Township for all out-of-pocket expenses incurred by the Township in processing any application (including but not limited to publication expenses; mailing expenses; engineering expenses; attorney expenses; additional Board, ZBA or Planning Commission meeting expenses; any other professional expenses; etc.). This shall be done by the collection of an escrow fee at the time an application is submitted. Any unused portion of the escrow fee shall be refunded to the applicant. In the event that the escrow amount needs to be increased, the applicant shall be notified and must replenish the escrow account in the amount determined by the township supervisor before any additional action will be taken.

(A) Name of Applicant: _____

Address of Applicant: _____

Telephone: _____ Fax: _____

What is the Applicant's interest in making this petition? _____

List the name, address and interest of every person who has a legal or an equitable interest in any property included in the special use permit application. _____

(B) What is the nature and effect of the proposed special use? _____

- (C) Attach a fully dimensional map showing:
1. The land which would be affected by the special use permit;
 2. A legal description of the land which would be affected by the proposed special use permit;
 3. The present zoning of the land which would be affected by the proposed special use permit;
 4. The present zoning of all adjacent lands;
 5. The dimensions and legal description(s) of the parcel or parcels completely or partially included in the special use permit application;
 6. All public and private rights-of-way and easements bounding and intersecting the land which would be affected by the proposed special use permit.
- (D) Attach a preliminary sketch plan and a detailed site plan pursuant to Chapter 31 of the Zoning Ordinance.
- (E) In deciding whether or not to grant a special use permit, the Township Board will generally consider the following factors. Please comment on each factor which is relevant to your application. If you need more room, please submit the balance of your responses on one or more attached sheets.
1. The size, character and nature of any buildings or structures to be erected, constructed or located upon the lot used for the special use permit shall not create serious social, economic or visual conflicts with adjacent land uses or the immediate neighborhood.

 2. The proposed use of land, buildings or structures for the special use permit shall not create substantial adverse or hazardous environmental conditions for adjacent property owners or the surrounding neighborhood. For the purposes of special use review only, "environmental conditions" shall include, but not be limited to the following general categories.

- a. Dispersion of light, heat or other forms of radiant energy.

- b. Soil, air and water quality and movement.

- c. Noise, both volume and pitch.

- d. Abundance and type of wildlife and vegetation.

- 3. The concentration of population or land use resulting from a special use shall not be so substantially greater than the population or use density prevailing in the surrounding area so as to increase the likelihood of further requests for other land use changes which, if granted, would not conform to the land use types, patterns or density proposed for the surrounding area by the Township Master Land Use Plan.

4. Vehicular and pedestrian traffic circulation shall be designed to minimize conflicts on public streets and upon the property involved and to provide safe and convenient parking in relation to streets, pedestrian walkways and adjoining properties or parking areas. Parking and loading space shall be provided according to the needs of the particular special use.

5. Safe and adequate water supply and sewage disposal facilities shall be provided as required by County and State regulations and shall be designed for compatibility with existing systems and future development

6. The period of day and times of the year during which a special use activity commences or continues should be reasonably related to both the use and the neighborhood or area in which it is proposed.

7. The proposed use shall not create excessive additional demand, at public cost, for public facilities and services.

8. The proposed use shall meet all additional standards or conditions of eligibility which are specified elsewhere in the Zoning Ordinance.

9. The proposed use shall be consistent with the intent and purpose of the zoning district in which it is proposed to be located, with the overall intent and purpose of the Zoning Ordinance, and with other applicable ordinances and statutes.

10. The proposed use shall comply with the standards specified in the chapters of the Zoning Ordinance corresponding to the zoning district wherein the special use is proposed.

Signature of Applicant

Signature of Applicant

Date completed: _____