

Minutes of the Regular Meeting  
Robinson Township Board of Trustees  
February 8, 2023 at 7:00 pm  
12010 - 120<sup>th</sup> Ave, Grand Haven MI 49417

Present: Supervisor Frank Johnson, Treasurer Bonnie Hayward, Clerk Christine Saddler

Absent: Trustee Travis Vugteveen and Trustee Travis Bergman

Also present: Attorney Ron Bultje and ten members of the public.

The meeting was opened at 7:00 p.m.

The Pledge of Allegiance was recited. Supervisor Johnson gave the invocation

Hayward made a motion supported by Johnson to approve the minutes of the January 11, 2023 Regular Board Meeting. Motion carried.

~~Saddler~~ Hayward made a motion supported by ~~Vugteveen~~ Saddler to approve the agenda with the addition of filling the open maintenance position as number 14, before any and all other business. Motion carried.

Supervisor Johnson gave his opening remarks.

Hayward made a motion supported by Saddler to set the Robinson Township Board of Trustees' meeting schedule for the 2023-2024 year as the second Wednesday of the month at 7:00 p.m. Motion carried.

Saddler made a motion supported by Johnson to approve General Fund Budget Resolution 2023-02-06 increasing ZBA account by \$2,500 and decreasing Township Park by \$2,500. Roll call vote was held. Hayward: yes, Johnson: yes, Saddler: yes, Vugteveen: absent, Bergman: absent. Motion carried.

Hayward made a motion supported by Johnson to designate the allocation of excess funds post audit to be 60% to Road Fund, 10% to Capital Water, 5% to Park and the remaining 25% to the Fund Balance. Roll call vote was held. Hayward: yes, Johnson: yes, Saddler: yes, Vugteveen: absent, Bergman: absent. Motion carried.

The 2023-2024 wage schedule for employees was discussed and a draft schedule was compiled.

Hayward made a motion supported by Saddler to approve Treasurer's Compensation Resolution 2023-02-01 setting the Treasurer's annual salary at \$27,000. Roll call vote was held. Hayward: yes, Saddler: yes, Johnson: yes, Vugteveen: absent, Bergman: absent. Motion carried.

Hayward made a motion supported by Saddler to approve Clerk's Compensation Resolution 2023-02-02 setting the Clerk's annual salary at \$27,000. Roll call vote was held. Hayward: yes, Saddler: yes, Johnson: yes, Vugteveen: absent, Bergman: absent. Motion carried

Hayward made a motion supported by Saddler to approve Supervisor's Compensation Resolution 2023-02-03 setting the Supervisor's annual salary at \$27,000. Roll call vote was held. Hayward: yes, Saddler: yes, Johnson: yes, Vugteveen: absent, Bergman: absent. Motion carried

Hayward made a motion supported by Saddler to approve Trustees' Compensation Resolution 2023-02-04 setting the Trustee's wage at \$132 per Township meeting. Roll call vote was held. Hayward: yes, Saddler: yes, Johnson: yes, Vugteveen: absent, Bergman: absent. Motion carried

Hayward made a motion supported by Saddler to approve a stipend of \$50/month for the Treasurer, Clerk and Supervisor to compensate for the use of their personal cell phones for Township business. Roll call vote was held. Hayward: yes, Saddler: yes, Johnson: yes, Vugteveen: absent, Bergman: absent. Motion carried.

Hayward made a motion supported by Saddler to set March 13, 2023 as the budget workshop and March 29, 2023 at 7:00 p.m. for the Budget Public Hearing. Motion carried.

Hayward made a motion supported by Johnson to table the discussion on the proposed zoning text amendment ordinance. Motion carried.

Hayward made a motion supported by Johnson to approve the quotes from Anytime Junk Removal, Sunbelt Rentals and Bin There Dump That for the Robinson Township Dumpster day on April 22, 2023. Roll call vote was held. Hayward: yes, Johnson: yes, Saddler: yes, Vugteveen: absent, Bergman: absent. Motion carried.

Hayward made a motion supported by Johnson to approve Resolution 2023-02-05 Hazard Mitigation Plan for Kent County, Ottawa County and City of Grand Rapids. Roll call vote was held. Hayward: yes, Johnson: yes, Saddler: yes, Vugteveen: absent, Bergman: absent. Motion carried.

Saddler made a motion supported by Hayward to approve the contract with Young Bucs for use of the Township Park for 2023 with a \$3/person plus a \$1 license fee and to authorize the Supervisor and Clerk to execute the document. Roll call vote was held. Saddler: yes, Hayward: yes, Johnson: yes, Vugteveen: absent, Bergman: absent. Motion carried.

Johnson made a motion supported by Saddler to untable the discussion on Cemetery fees. Motion carried.

Hayward made a motion supported by Saddler to approve the proposed revised cemetery fees as presented and to put said fees in a resolution if required which shall be Resolution 2023-02-07 Robinson Township Cemetery Fees. Roll call vote was held. Hayward: yes, Saddler: yes, Johnson: yes, Vugteveen: absent, Bergman: absent. Motion carried.

Saddler made a motion supported by Hayward to approve quotes no. 2327, 2328, 2329 and 2330 from Diemer's Property Servicess LLC for lawn services. Roll call vote was held. Saddler: yes, Hayward: yes, Johnson: yes, Vugteveen: absent, Bergman: absent. Motion carried.

Hayward made a motion supported by Saddler to approve the renewal of the Provident Life Insurance policy for the Fire Department retaining the present plan for a premium of \$6,138.00. Roll call vote was held. Hayward: yes, Saddler: yes, Johnson: yes, Vugteveen: absent, Bergman: absent. Motion carried.

Saddler made a motion supported by Hayward to hire Steve Kraii to fill the open maintenance position starting April 1, 2023. Roll call vote was held. Saddler: yes, Hayward: yes Johnson: yes, Vugteveen: absent, Bergman: absent. Motion carried.

Hayward made a motion supported by Johnson to change the submittal dates on all zoning applications to 30 days prior to meetings for all new applications as of February 8, 2023. Motion carried.

Discussion was held regarding the request for the Township to contribute to the improvement of 124<sup>th</sup>. As this is not in the planned improvements for the Township it will not be considered at this time. It was also noted that the Township cannot contribute money towards the improvement of a private road.

Public Comment: Thanks were relayed to Treasurer Hayward for her efforts in Road Paving. Without her work Sleeper Street would not be in process to be paved.

Hayward made a motion supported by Saddler to pay the bills. Motion carried.

Reports are on file.

Hayward made a motion supported by Saddler to adjourn the meeting at 9:17 pm. Motion carried.

Respectfully submitted,

Christine Saddler  
Robinson Township Clerk