

1913 Baldwin Jenison, MI 49428 (616) 667-8803	Jurisdiction:	Fax#: (616) 667-8869
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**\*\* APPLICATION FOR BUILDING PERMIT \*\***

<b>1.) LOCATION OF BUILDING</b>			
ADDRESS _____			
CITY/VILLAGE _____	TOWNSHIP _____	COUNTY _____	ZIPCODE _____
BETWEEN (cross st,ee1)		AND (cross Street)	
<b>a. IDENTIFICATION: OWNER OR LESSEE</b>			
NAME _____		TELEPHONE NO. _____	
ADDRESS _____	CITY _____	STATE _____	ZIPCODE _____

<b>2.) CONTRACTOR</b>		NOT APPLICABLE COMMERCIAL <input type="checkbox"/>	
NAME _____		TELEPHONE NO. _____	FAX NO. _____
ADDRESS _____	CITY _____	STATE _____	ZIPCODE _____
BUILDERS LICENSE NO. _____		EXPIRATION DATE _____	
FEDERAL EMPLOYER 10 NUMBER OR REASON FOR EXEMPTION _____		SELF EMPLOYED	NO EMPLOYEES <input type="radio"/>
WORKERS COMP. INSURANCE CARRIER OR REASON FOR EXEMPTION _____		SELF EMPLOYED	NO EMPLOYEES <input type="radio"/>
MESC EMPLOYER NUMBER OR REASON FOR EXEMPTION _____		SELF EMPLOYED	NO EMPLOYEES <input checked="" type="radio"/>

<b>3.) SUB-CONTRACTORS;</b>	
(a) ELECTRIC: _____	TELEPHONE NO. _____
ADDRESS: _____	
(b) HEATING/AC: _____	TELEPHONE NO. _____
ADDRESS: _____	
(c) PLUMBING: _____	TELEPHONE NO. _____
ADDRESS: _____	

<b>4.) PROJECT DESCRIPTION: COMMERCIAL <input type="checkbox"/> RESIDENTIAL <input checked="" type="checkbox"/></b>					
(a) <input type="radio"/> NEW BUILDING	(b) <input type="radio"/> ADDITION	(c) <input checked="" type="radio"/> ALTERATION	(d) <input type="radio"/> DEMOLITION	(e) <input type="radio"/> RELOCATION of BUILDING	<b>DESIGN</b>
<input type="radio"/> DET.GAA	<input type="radio"/> SWIMMING POOL	<input type="radio"/> POLE BARN	<input type="radio"/> MODULAR	<input type="radio"/> MOBILE HOME (include year) ____	
(a) <input type="radio"/> SINGLE FAMILY	(b) <input checked="" type="radio"/> TWO FAMILY	(c) <input checked="" type="radio"/> MULTI-FAMILY	(d) <input type="radio"/> ATTACHED GARAGE/CARPORT	(e) <input type="radio"/> ACCESSORY STRUCTURE	
BRIEF DESCRIPTION OF PROJECT: _____					
_____					
_____					

<b>5.) BUILDING DIMENSIONS</b>				
WIDTH _____ fl.	LENGTH _____ fl.	HEIGHT _____ fl.	TOTAL SQ. FL _____	NUMBER OF STORIES _____
Square Footage by Floor. 1st Floor _____ 2nd Floor _____ Basement _____ Garage _____ Porch/Deck _____				

6.) IS ANY PART OF THE PROPOSED PROJECT WITHIN THE 100 YEAR FLOOD PLAIN? YES:0 NO:0  
 IS ANY PART OF THE PROPOSED PROJECT LOCATED IN A REGULATED WETLAND? YES;  NO:0

7.) IS THE EXCAVATED AREA LARGER THAN ONE ACRE, WITHIN 500 FT. OF A LAKE, RIVER, STREAM OR COUNTY DRAIN? YES:0 NO:0

8.) PROJECT VALUATION \$ \_\_\_\_\_ (Include labor, exclude lot value.)

9.) APPLICANT INFORMATION:  
 Applicant is responsible for the payment of all fees and charges applicable to this application and must provide the following information:

NAME	TELEPHONE NUMBER
ADDRESS   CITY	STATE   ZIP

FEDERAL ID. NO./SOCIAL SECURITY NO. \_\_\_\_\_

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent, and we agree to conform to all applicable laws of the State of Michigan. All information submitted on this application is accurate to the best of my knowledge.

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125. 1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of sections 23a are subjected to civil fines.

SIGNATURE OF APPLICANT	APPLICATION DATE
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10.) HOMEOWNER'S AFFIDAVIT:  
 I hereby certify the construction work described on this permit application will be installed by myself in my own single-family dwelling in which I am living or about to occupy. All work will be installed in accordance with the building code adopted by The Municipality, and will not be enclosed, covered up, or put into use until it has been inspected and approved by the Building Inspector. I will cooperate with the Building Inspector and assume responsibility to arrange for the necessary inspections.

SIGNED: \_\_\_\_\_ DATE \_\_\_\_\_

11.) LOCAL GOVERNMENT AGENCY TO COMPLETE THIS SECTION

ENVIRONMENTAL CONTROL APPROVALS					
	REQUIRED	APPROVED	DATE	NUMBER	BY
A-ZONING	<input type="checkbox"/> Yes <input type="checkbox"/> No				
B - SOIL EROSION	<input type="checkbox"/> Yes <input type="checkbox"/> No				
C - FLOOD ZONE	<input type="checkbox"/> Yes <input type="checkbox"/> No				
D-WATERSUPPLY	<input type="checkbox"/> Yes <input type="checkbox"/> No				
E - SEWER OR SEPTIC	<input type="checkbox"/> Yes <input type="checkbox"/> No				
F-OTHER	<input type="checkbox"/> Yes <input type="checkbox"/> No				

Notes and Date - For Department Use: \_\_\_\_\_

VALIDATION	
BUILDING PERMIT NUMBER:	APPROVED BY: SIGNATURE _____ TITLE _____
ISSUE DATE:	
PERMIT FEE:	

**ZONING: Site Plan: (Please read carefully and complete)**

Using the space provided, or on a separate sheet of paper, draw a diagram showing all of the following items:

- 1. The dimensions of the lot or acreage (all sides).
- 2. The location, with distances to lot lines, of all existing and proposed structures.
- 3. The dimensions of all existing and proposed structures.
- 4. The distances between all existing structures.
- 5. The location of all roads bordering or on the property.
- 6. The location of any power and gas lines on the property.
- 7. The location of any lakes, rivers, streams, flood plain areas, or wetlands on or near the property.
- 8. The location of any easements on the property.

**12). SITE OR PLOT PLAN - FOR APPLICANT USE**  
Indicate direction of North within the circle



**(Attach Additional Sheet If Necessary.)**

13.) PERMANENT PARCEL#: \_\_\_\_\_

14.) BUILDING SETBACKS (Front setback, as measured in feet, from the road right of way.)

FRONT: \_\_\_\_\_ SIDE: \_\_\_\_\_ REAR: \_\_\_\_\_

15). Are there any houses or mobile homes, occupied or not, on this property at this time?  yes  no  
If yes, what are your immediate and future plans for the existing dwelling? \_\_\_\_\_

I AGREE TO COMPLY WITH THE TERMS AND REQUIREMENTS OF LOCAL ORDINANCES REGARDING SIDE YARDS AND BUILDING SETBACKS. IT IS ALSO UNDERSTOOD THAT ALL STRUCTURAL, ELECTRICAL, PLUMBING, HEATING, DRIVE APPROACHES, AND SIDEWALKS SHALL BE INSTALLED TO BOTH STATE AND LOCAL REQUIREMENTS, AND THAT A CERTIFICATE OF OCCUPANCY MUST BE OBTAINED PRIOR TO OPERATION OR USE.

SIGNATURE OF APPLICANT: \_\_\_\_\_ DATE: \_\_\_\_\_

FOR OFFICE USE ONLY

APPLICATION REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

APPROVED

DENIED

Minimum Setbacks Required: Front: \_\_\_\_\_ 1 Side: \_\_\_\_\_ 2 Sides: \_\_\_\_\_ Rear: \_\_\_\_\_

**ROBINSON TOWNSHIP**

12010 – 120<sup>th</sup> Avenue  
Grand Haven, MI 49417

Phone: 1-616-846-2210

FAX: 1-616-846-2369

**APPLICATION FORM ZONING CERTIFICATE OF COMPLIANCE (\$15.00 fee)**

**Applicant** \_\_\_\_\_

**Address** \_\_\_\_\_

**City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip** \_\_\_\_\_

**Property Owner** \_\_\_\_\_

**Property Address** \_\_\_\_\_

**Parcel Number** \_\_\_\_\_ **Proof of Ownership** \_\_\_\_\_

**Intended Use of Land/Structure** \_\_\_\_\_

**Type of Structure** \_\_\_\_\_ **Size of Structure** \_\_\_\_\_

**Location from: Front Lot Line** \_\_\_\_\_ **Rear Lot Line** \_\_\_\_\_

**Side Lot Line** \_\_\_\_\_ **Side Lot Line** \_\_\_\_\_

**Additional Buildings/Structures on Lot/Parcel** \_\_\_\_\_

**I/we hereby certify that the above information is correct and accurately reflects the intended use of this lot/parcel or building/ structures. I/we understand that any change in the use of this lot/parcel, building or structure will require re-certification of Zoning compliance.**

**Date** \_\_\_\_\_ **Signed** \_\_\_\_\_

**Date** \_\_\_\_\_ **Signed** \_\_\_\_\_

For Department Use Only

Original Submission Date: \_\_\_\_\_

Revisions: \_\_\_\_\_

Zoning District \_\_\_\_\_

\_\_\_\_\_

Size of Parcel \_\_\_\_\_

\_\_\_\_\_

Compliance: \_\_\_\_\_ Non – Compliance: \_\_\_\_\_

**SITE PLAN REQUIREMENTS:** (Please read carefully and complete this drawing below)

Clearly indicate the following: Size of parcel (length and width). The dimensions of the proposed structure, the setback dimensions from ALL property lines and STREET EASEMENT LINES public or private, any other buildings on the property parcel, including size of other buildings or structures on the parcel, along with their setback dimensions. Show the location of all streets (public or private) WITH NAMES, any driveways and their locations, width and length. Show all easements abutting and through the parcel, watercourses, drainage ditches, power lines and such other information that may be required to complete the application process.

