

Minutes  
Robinson Township Board of Trustees  
Regular Meeting, May 8, 2019 at 7:30 pm  
12010 120<sup>th</sup> Ave, Grand Haven, MI 49417

Present: Supervisor Kathryn Kuck, Treasurer Bonnie Hayward, Clerk Christine Saddler, Trustee Bernice Berens, Trustee Travis Vugteveen

Absent: None

Also present: Attorney Ron Bultje and five members of the public

Berens gave the invocation which was followed by the Pledge of Allegiance.

Berens made a motion supported by Hayward to approve the minutes of the April 10, 2019 Regular Board meeting. Motion carried.

Hayward made a motion supported by Berens to approve the agenda. Motion carried.

Opening remarks of the Supervisor: The Supervisor shared information from the legislative forum that was held at the Ottawa County Fillmore Complex. There is a news release that will be distributed soon regarding the latest PFAS water and soil test results.

Commissioner Greg DeJong was absent

Public comment: none

Hayward made a motion supported by Berens to approve the AT&T Metro Act Right of Way extension with a term through December 21, 2024 and to authorize the Clerk to sign and return the agreement. Roll call vote was taken with all members present voting yes. Motion approved.

Hayward made a motion supported by Vugteveen to approve the purchase of a skid unit for the Fire Department's Polaris from Magnum Lakes in the amount of \$13,300 with a 50% deposit to be paid up front. Roll call vote was taken with all members present voting yes. Motion carried.

Hayward made a motion supported by Vugteveen to approve the purchase of hydrant bags and related materials in the amount of \$6,253.93 from Magnum Lakes. Roll call vote was taken with all members present voting yes. Motion carried.

Hayward made a motion supported by Berens to have Attorney Bultje revise the Spending Authority Resolution to clarify that items that are part of a total process or project should be looked at as a whole when determining if said purchases require approval. There will be an additional clarification within the spending authority about approval for emergency purchases. In the case of an emergency the Fire Chief can go to a Board Member (Supervisor, Clerk or Treasurer) to receive authority to purchase. The invoice will be given to the Clerk to bring to the Board for approval and amendment of the budget if necessary. Roll call vote was taken with all members present voting yes. Motion carried.

Vugteveen made a motion supported by Berens to approve the Grant of License for the Young Bucs for use of the baseball field with the addition of "the licensee shall provide an extra porta potty for all tournaments", to authorize the Clerk and Supervisor to sign the agreement, and to require Rich Sandwick from Young Bucs to initial the change to the agreement. Roll call vote was taken with all members present voting yes. Motion carried.

Hayward made a motion supported by Berens to approve the Grant of License for use of the baseball field by Hope Reformed Church on Thursday nights and to authorize the Clerk and the Supervisor to sign the agreement. Roll call vote was taken with all members present voting yes. Motion carried.

Discussion was held regarding a request for input regarding a proposed casino in Norton Shores. No comment was given.

Kuck made a motion supported by Vugteveen to increase the pay rate for Administrative Assistant Shelley Witte by .25/hr retroactive to April 15<sup>th</sup>, the date of her 90-day review. Roll call vote. Kuck: yes, Vugteveen: yes, Saddler: yes, Hayward: no, Berens: yes. Motion carried.

Annual reports from the various Class B mines in the Township were received for review.

Vugteveen made a motion supported by Kuck to reimburse Bill Maschewske \$40 for an on-line Citizen Planner class that he took. Roll call vote was held with all members present voting yes. Motion carried.

Vugteveen made a motion supported by Hayward to approve Resolution 2019-05-11, a resolution to apply for a grant for a backup generator for the township hall through the Michigan Township Participating Plan. Roll call vote was held with all members present voting yes. Motion carried.

Berens made a motion supported by Hayward to approve use of a Volunteer Activity Waiver to minimize our liability when volunteers are doing work around and for the Township. Motion carried.

Discussion was held on the Township's desire to set an example regarding water conservation. Treasurer Hayward suggested the Township cut back on sprinkling so it is not being done on a daily basis and to not sprinkle if it is raining. The consensus of the Board was to proceed with this plan.

Following a discussion on the development moratoriums that are in place in both Allendale and Olive Townships, Kuck made a motion supported by Berens to have the Planning Commission look at density standards for [PUD](#) development to ensure adequate water availability and to look at the necessity of a water connection ordinance. Motion carried.

Discussion was held regarding the upgrade of computers. Hayward made a motion supported by Kuck to table the computer upgrade discussion until details on the cost of support are obtained.

Kuck made a motion supported by Berens to schedule a special meeting at 6:45 p.m. on July 10, 2019 before the Regular Board meeting so the Ottawa County Road Commission may meet with the Board. Motion carried.

Berens made a motion supported by Hayward to accept the 90-day termination of contract notice from Imperial Municipal Services. Motion carried.

Hayward made a motion supported by Vugteveen to enter into negotiations with Professional Code Inspections for building official services and to authorize the Supervisor to request a draft contract. Motion carried.

Kuck made a motion supported by Berens to approve Resolution 2019-05-12 a Resolution Opposing the Proposed Grand River Waterway Dredging Project. Roll call vote was taken with all members present voting yes. Motion carried.

Discussion was held regarding a request to move a buoy on the Grand River and one to expand the no wake zone near Conestoga Campground. Public hearings will be scheduled for the June meeting.

Discussions were held on: MTA's question regarding a proposal to have township offices be non-partisan, updating the cell phone policy and payment for processing of tax bills.

Vugteveen made a motion supported by Hayward to pay the bills. Motion carried.

Reports are on file:

Zoning report

Treasurer

Fire Department

NORA: New Director is Chris VanHekken

NOCH: A request will be made to Board Representative Eric Hayward to make a report to the Board at a meeting.

The scheduled road brining date was canceled by the Road Commission due to the roads not being ready. It will be rescheduled.

Vugteveen made a motion supported by Berens to adjourn the meeting at 9:41 p.m. Motion carried.

Respectfully submitted,

Christine Saddler  
Robinson Township Clerk