

Minutes  
Robinson Township Board of Trustees  
Regular Meeting, February 13, 2019 at 7:30 pm  
12010 120<sup>th</sup> Ave, Grand Haven, MI 39417

Present: Supervisor Kathryn Kuck, Treasurer Bonnie Hayward, Clerk Christine Saddler, Trustee Bernice Berens  
Absent with notice: Trustee Travis Vugteveen  
Also Present: Attorney Ron Bultje and eight members of the public

Berens gave the invocation which was followed by the Pledge of Allegiance.

Berens made a motion supported by Hayward to approve the minutes of the January 9, 2019 Regular Board meeting as presented. Motion carried.

Berens made a motion supported by Hayward to approve the agenda. Motion carried.

Opening remarks of the Supervisor. Supervisor Kuck shared that a notice for drain maintenance has been received. Information about the Ottawa Substance Abuse Prevention Coalition had also been received

Commissioner Greg DeJong was absent.

Public comment: none

Hayward made a motion supported by Kuck to approve the Zoning Map Amendment Ordinance No. 2019-02-02 Rezoning parcels 70-08-12-300-034 and 70-08-12-300-020 from PUD Planned Unit Development to RR Rural Residential based on the Planning Commission's recommendation from their January 22, 2019 meeting. Roll call vote was held with all members in attendance voting yes. Travis Vugteveen absent. Motion carried.

Hayward made a motion supported by Kuck to approve the Zoning Text Amendment Ordinance No. 2019-02-03 for the Prohibition of Recreational Marihuana Establishments with a draft date of December 11, 2018. Roll call vote was held with all members in attendance voting yes. Travis Vugteveen absent. Motion carried.

Hayward made a motion supported by Kuck to approve the Zoning Text Amendment Ordinance No. 2019-02-04, draft date January 22, 2019 defining Signs and Billboards and Providing for their Regulation. Roll call vote was held with all members in attendance voting yes. Travis Vugteveen absent. Motion carried.

Berens made a motion supported by Hayward to approve the Board of Trustees Regular meeting schedule for the 2019-2020 year. Meetings are to be held on the second Wednesday of the month at 7:30 p.m. Motion carried.

Hayward made a motion supported by Kuck to approve the Supervisor's Compensation Resolution No. 2019-02-01 setting the annual salary at \$24,500 with \$100 for approved meetings attended that are outside of statutory duties. Roll call vote was held with all members in attendance voting yes. Travis Vugteveen absent. Motion carried.

Saddler made a motion supported by Kuck to approve the Treasurer's Compensation Resolution No. 2019-02-02 setting the annual salary at \$24,500 with \$100 for approved meetings attended that are outside of statutory duties. Roll call vote was held with all members in attendance voting yes. Travis Vugteveen absent. Motion carried.

Hayward made a motion supported by Berens to approve the Clerk's Compensation Resolution No. 2019-02-03 setting the annual salary at \$24,500 with \$100 for approved meetings attended that are outside of statutory duties. Roll call vote was held with all members in attendance voting yes. Travis Vugteveen absent. Motion carried.

Kuck made a motion supported by Hayward to approve the Trustee's Compensation Resolution No. 2019-02-04 setting their compensation at \$120 per meeting with \$100 for approved meetings attended that are outside of statutory duties. Roll call vote was held with all members in attendance voting yes. Travis Vugteveen absent. Motion carried.

Kuck made a motion supported by Hayward to set the meeting date for the Budget Workshop to be March 11, 2019 at 3:00 p.m. and the Budget Hearing Meeting to be March 27<sup>th</sup>, 2019 at 7:30 p.m. Motion carried.

Hayward made a motion supported by Kuck to approve the First Amended Articles of Incorporation for NORA and to authorize the Supervisor and the Clerk to sign. Roll call vote was held with all members in attendance voting yes. Travis Vugteveen absent. Motion carried.

Hayward made a motion supported by Kuck to approve the quote from West Shore Fire for construction and installation of a diamond plate cover for the bed of Fire Truck #2062. Roll call vote was held with all members in attendance voting yes. Travis Vugteveen absent. Motion carried. <sup>in the amount of \$2,125.65</sup>

Discussion was held regarding the development of a cell phone policy which would be added to the personnel policy. Kuck made a motion supported by Berens to table the cell phone policy. Motion carried.

Discussion was held regarding the duties for the maintenance position and what the parameters for the job might be. Kuck made a motion supported by Berens to table the maintenance position. Motion carried.

Saddler made a motion supported by Berens to approve General Fund Budget Adjustment Resolution No. 2019-02-05: 101-247-00000 increase \$1,000, 101-276-00000 increase \$3,000, 101-301-00000 increase \$2,000, 101-371-00000 increase \$5,000, 101-441-00000 increase \$2,000, 101-751-00000 increase \$10,000, 101-265-00000 decrease \$23,000. Roll call vote was held with all members in attendance voting yes. Travis Vugteveen absent. Motion carried.

Berens made a motion supported by Saddler to approve the Fire Fund Budget Adjustment Resolution No. 2019-02-06: 206-336-70200-001 increase \$2,000, 206-336-70200-002 increase \$3,000, 206-336-93000-002 increase \$7,000, 206-336-93000-003 increase \$7,000 and 206-336-95600-003 decrease by \$19,000. Roll call vote was held with all members in attendance voting yes. Travis Vugteveen absent. Motion carried.

Kuck made a motion supported by Hayward to approve two board members to attend the MTA Conference in Grand Rapids in <sup>April</sup> March to include a per diem, registration, mileage, parking and lunch. Roll call vote was held with all members in attendance voting yes. Travis Vugteveen absent. Motion carried.

Hayward made a motion supported by Kuck to approve a cost not to exceed \$2,000 for the engineering and construction, through Tridonn Construction, necessary to repair the fractured truss at the Township Hall and to authorize the Supervisor to sign the agreement. Roll call vote was held with all members in attendance voting yes. Travis Vugteveen absent. Motion carried.

Treasurer Hayward surveyed the Board to determine if the amount placed on the tax roll should be the amount allowed after the ballot initiative for the restoration of the rollback which would increase the amount of taxes collected, or if the assessment amount should follow the current rollback schedule. It was the consensus of the Board to not take advantage of the restoration of the rollback and have the amount remain as is.

Hayward made a motion supported by Kuck to approve the costs for having Shelley Witte and Jenny Sias become notaries. Motion carried.

Saddler made a motion supported by Berens to have Attorney Bultje prepare the summaries of the ordinances for publication. Motion carried.

Saddler made a motion supported by Hayward to pay Jenny Sias for the hours she would have worked when the office closed for severe weather. Motion carried.

Kuck made a motion supported by Berens to untable the Fire Department end of year wage adjustment. Motion carried.

Saddler stated that the Fire Department members were in favor of a system based on years of service with eligibility after 5 years. Discussion was held regarding if payment should be direct or into a 457 account.

Kuck made a motion to table the Fire Department end of year wage adjustment. Motion carried.

Discussion was held regarding the Ottawa County Sheriff's Deputy assigned to the Township and his availability.

Fire Chief VanVelzen informed the Board of a program being coordinated by Holland City called "Our Fire House to Yours" where used equipment is donated to departments in Northern Michigan.

Kuck made a motion supported by Berens to approve the Fire Department's donation of old turnout gear to this program. Motion carried.

Hayward made a motion supported by Berens to pay the bills. Motion carried.

Reports:

Treasurer's report on file

Park Board is waiting to hear what the school is planning for Earth Day

Ambulance Oversight report distributed

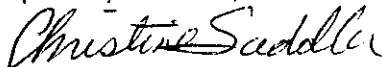
Zoning report on file

Library Annual Report on file

Fire Department monthly report on file

Berens made a motion supported by Kuck to adjourn the meeting at 9:43 p.m. Motion carried.

Respectfully submitted,



Christine Saddler  
Robinson Township Clerk