

Minutes
Robinson Township Board of Trustees
Regular Meeting, November 14, 2018 at 7:30 pm
12010 120th Ave, Grand Haven, MI 39417

Present: Kuck, Hayward, Saddler, Berens

Absent: Vugteveen

Also Present: Attorney Bultje and two members of the public

Berens made a motion supported by Hayward to approve the minutes of the October 10, 2018 Regular Board meeting as presented. Motion carried.

Berens made a motion supported by Hayward to approve the minutes of the October 22 Special Board meeting as presented. Motion carried.

Hayward made a motion supported by Berens to approve the agenda with a correction to the date of the minutes to be approved: October not September and to add: marijuana legislation and a Resolution for Unclaimed Property. Motion carried.

Opening remarks of the Supervisor. She outlined the PFAS incident at Robinson Elementary School. The most up to date information can be found on the MiOttawa.org home page. Also discussed: improvements continue to be made to the Township hall, insulation has been blown into the attic to help reduce heat loss. She talked about the proposed Whitewater initiative. The Ottawa County Road Commission held a public hearing on the Johnson Street paving project. It has been approved. They plan to bid it out in the spring.

Commissioner Greg DeJong was absent

Bids were received for snowplowing of the Township hall and the cemetery from: Lakeshore Property Services, Josh Loftis Farms and Diemers Property Services. None of the bids contained all of the requested information. Kuck made a motion supported by Berens to reject all of the bids as given and to negotiate with Diemers Property Services for the snowplowing of the Township Hall, Fire Department, hydrant and cemetery. If an agreement cannot be reached then to negotiate with Lakeshore Property Services. Roll call vote was held. Kuck: yes, Berens: yes, Hayward: yes, Saddler: yes, Vugteveen: absent. Motion carried.

Berens made a motion supported by Kuck to purchase BS&A.net selecting option one only for building at a cost of \$7,565 plus the annual maintenance fee. Roll call vote was held. Berens: yes, Kuck: yes, Saddler: yes, Hayward: yes, Vugteveen: absent. Motion carried.

Discussion was held regarding the front desk clerical position. Two applications have been received. Interviews will be scheduled.

Kuck made a motion supported by Berens to table the discussion of hiring a new maintenance person. Motion carried.

Hayward made a motion supported by Kuck to direct Attorney Bultje to prepare a regulatory ordinance and a proposed zoning ordinance amendment to prohibit recreational marijuana dispensaries within Robinson Township and to prepare a revision for the personnel policy. Motion carried.

Berens made a motion supported by Kuck to pass the Unclaimed Property Resolution 2018-11-13. Roll call vote was held. Berens: yes, Kuck: yes, Hayward: yes, Saddler: yes, Vugteveen: absent. Motion carried.

Kuck made a motion to untable the Ambulance Agreement. Motion carried.

Hayward made a motion supported by Berens to approve the adoption the Second Amendment to Emergency Medical Services Agreement and to authorize the Supervisor and Clerk to sign and date it. Roll call vote was held. Hayward: yes, Berens: yes, Kuck: yes, Saddler: yes, Vugteveen: absent. Motion carried.

Kuck made a motion supported by Hayward to untable the discussion on a new copier. Motion carried.

Saddler made motion supported by Kuck to enter into an agreement with Copy Tech for a 36-month lease for the L3515 copier with the multi-position feeder, stapler and the dual scanner. Roll call vote was held. Saddler: yes, Kuck: yes, Hayward: yes, Berens: yes, Vugteveen: absent. Motion carried. It was discussed that this should not take effect until the current copier contract expires.

Kuck made a motion supported by Berens to untable and remove from discussion the repair of the flagpole. Motion carried. A repairman has been found who will charge less than \$300 for the repair.

Saddler made a motion supported by Kuck to untable the Par Plan Grant Resolution. Motion carried.

Saddler made a motion supported by Kuck to pass MTPP Grant Application Resolution 2018-11-14 Roll call vote was held. Saddler: yes, Kuck: yes, Berens: yes, Hayward: yes, Vugteveen: absent. Motion carried. This will allow the Township to apply for a grant to help with the costs to install a security barrier wall in the front reception area.

Hayward made a motion supported by Berens to pay the bills. Motion carried.

A NORA update was given.

There is opening on the park board with the departure of Mike Fraser.

Berens made a motion supported by Hayward to adjourn at 9:18 pm.

Respectfully submitted,

Christine Saddler
Robinson Township Clerk