

Minutes
Robinson Township Board of Trustees
September 12, 2018 Regular Meeting
12010 120th Ave, Grand Haven MI 49417

Present: Kuck, Hayward, Saddler, Berens, Vugteveen
Also present: Attorney Ron Bultje and six members of the public

The meeting was called to order at 7:30 p.m.
Berens gave an invocation followed by the Pledge of Allegiance.

Berens made a motion supported by Vugteveen to approve the minutes from the August 8, 2018 Regular Board meeting. Motion carried

Berens made a motion supported by Vugteveen to approve the agenda with the addition of: Interior painting of Township Hall quote. Motion carried.

Opening remarks of Supervisor Kuck: The office continues to be busy. The front door was recently damaged by a rock from the lawn mower. It is being repaired. The etched portion was still intact.

Commissioner Greg DeJong: Ottawa County sent out a citizen survey. They continue to look for ways to improve. Upcoming events include a Farm Bureau dinner in Allendale, the 231 River Run and a water study forum. He also brought a list of resources for those that need assistance.

Public Comment:

Ron Villarius of 11553 VanLopik relayed some concerns regarding things he has observed that he feels are violations of the zoning ordinance.

Roger Bosman of 11550 Van Lopik asked if the residents of that neighborhood could bring fill in for the road. He was advised to talk to the zoning administrator because a permit would be required.

Vugteveen made a motion supported by Berens to approve the Andrew Foster Class A Earth Change for parcel no. 70-08-03-400-014 with all conditions put forth by the Planning Commission in their approval at the August 27, 2018 meeting less item #3. Roll call vote was taken with all members voting yes. Motion carried.

Berens made a motion supported by Kuck to approve the contract with Young's Environmental for the removal and cleanup of the abandoned barrel in the Township Park with the stipulation that they consult with the Supervisor with a better estimate if more barrels are discovered. Roll call vote was taken with all members voting yes. Motion carried.

Saddler made a motion supported by Kuck to approve the bid from West Michigan Roofing to repair and re-roof the gas storage shed at cost of \$3,000. Roll call vote: Saddler-yes, Kuck-yes, Hayward-yes, Berens-yes, Vugteveen-no. Motion carried.

Vugteveen made a motion supported by Berens to set the 2018 Holiday hours as: Closed on December 24th and December 31st. Motion carried.

Hayward made a motion supported by Kuck to approve the quote from the Ottawa County Road Commission for six "Not a Truck Route Road" signs to be placed at various locations on Buchanan Street at a cost of \$784.54. Roll call vote was held with all members voting yes. Motion carried.

Discussion was held regarding the current evaluation process taking place for a possible MERS program for the Fire Department. The Clerk and a MERS representative will be meeting the Fire Department officers on September 17th.

Kuck made a motion supported by Hayward to approve Water Board Member Kurt Koella and Zoning Administrator Brian Werschem to attend the Water Quality Forum on September 24th and be paid a per diem. Motion carried.

Saddler made a motion supported by Berens to approve payment of mileage expense for Supervisor Kuck's attendance at the assessing referendum meeting that was held at Gaines Township. Roll call vote was held with all members voting yes. Motion carried.

Kuck made a motion supported by Berens to approve the bid from Tridonn Construction for painting for the Township Hall in the amount of \$3,795. Roll call vote was held with all members voting yes. Motion carried.

Discussion was held regarding a bid received from Tridonn Construction for installation of a security window at the front desk. The consensus of the board was that it was needed but would have to wait to see if there would be enough money in the budget. Possible grant options will be explored.

Discussion was held regarding the best process for the payment of building fees to the building official. Consensus of the board was to solicit bids from other building official firms for the sake of comparison.

Discussion was held regarding whether or not the members of the Election Commission should be compensated for attendance at meetings. This will be decided on when the wage schedule is set for the next fiscal year.

Berens made a motion supported by Hayward to pay the bills. Motion carried.

Clerk Saddler gave a report on the Ambulance Oversight Committee which is working on an amendment to the contract.

Supervisor Kuck gave an update on NORA.

Kuck made a motion supported by Berens to reduce the allowable hours for the Township Maintenance position to four hours per week from December 1st to April 1st with these hours to be dedicated to Township Hall duties only, none for the Fire Department. Any hours needed above four must be approved in advance by the Supervisor or in his/her absence a Board Member. A detailed accounting of work accomplished or performed must be submitted weekly. Also the snowplowing of the Township Hall parking lot and sidewalk will be bid out. Motion carried.

Kuck made a motion supported by Berens to adjourn the meeting at 9:53 p.m. Motion carried.

Reports are on file.

Respectfully submitted,

Christine Saddler
Robinson Township Clerk