



ROBINSON TOWNSHIP
Ottawa County
12010 – 120th Avenue, Grand Haven, Michigan 49417

EXCEPTION APPLICATION

For an application to be considered complete, all requested information must be provided. If an item is not applicable to your application, please state “not applicable” and provide an explanation why it is not applicable.

- **Initial Review Body:** Board of Trustees
- **Meeting Frequency:** Third Monday of every month, (except November)
- **Application Deadline:** Twenty-one (21) calendar days prior to the third Monday meeting at which you desire your application to be considered.
- **Township Office Review:** Following review by township personnel, if any required materials are deemed missing the applicant will be notified and must provide said material, which must result in a complete application at least seven (7) business days prior to said meeting for consideration.

**DO NOT DISCARD THIS PAGE
YOU MUST SUBMIT THIS PAGE WITH YOUR APPLICATION**

For office use

Date Received: _____ Payment of: _____ Via Check: _____ Cash: _____



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PRIVATE ROAD ORDINANCE

GENERAL INFORMATION:

Section 3. Maximum Length. The maximum length of any private road (or any portion of a private road) is 1,000 feet, unless the private road (or the portion of a private road) has at least two points of intersection with one or more public streets. If the two points intersect the same public street, they must be separated by at least 250 linear feet along that public street. Each point of intersection must also be separated by at least 250 linear feet from any second public street.

Section 4. Appeal to Township Board. If a private road has only one point of intersection with a public street, the private road may not exceed 1,000 feet in length unless an exception to Section 3 is granted by the Township Board. In considering whether or not to grant an exception, the Township Board shall consider at least the following factors:

- A. The availability of a second point of intersection with a public street;
- B. The availability of an indirect means for the private road to intersect with a public street;
- C. The adequacy of any indirect means to accommodate emergency vehicles;
- D. The means of maintaining the adequacy of any indirect means to accommodate emergency vehicles;
- E. The recommendations of the Township's zoning department, building department and fire department concerning the exception application.

NOTE: The applicant or a representative is required to be present at the meeting.



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REQUEST FEE: \$250.00

PROCEDURE:

Name of Applicant: _____

Address of Applicant: _____

Home Telephone: _____ Business Telephone: _____

Property Location: _____

Permanent Parcel Number: _____

Subdivision: _____ Lot Number: _____

Parcel Size: _____ Current Zoning of Property: _____

Existing Use of Property and/or Structure: _____

Proposed Use of Property and/or Structure: _____

NOTE: A survey of the property documenting accurate measurements must be provided. Should an exception be granted, the applicant should survey and stake the lot(s) as well as the private road.

EXCEPTION REQUEST:

Reason for seeking exception: _____

NOTE: The applicant must attach a site plan showing the dimensions of the property and existing buildings and structures, setbacks to front, rear and side lot lines of the location of all existing buildings and structures, the location of any driveways or easements, the area of the property where the exception is being sought and such other information as may be required.

I agree to authorize representatives from the Zoning or Building Department to enter my property in order to review the particulars of my request.

Date

Applicant's Signature