

Minutes  
Robinson Township Board of Trustees  
February 10, 2016 Regular Meeting

Board members present: Supervisor Tracy Stille-Mulligan, Clerk Christine Saddler, Treasurer Bonnie Hayward, Trustee Bernice Berens, Trustee Travis Vugteveen

Also present: Attorney Ron Bultje, Zoning Administrator Kathy Kuck, Deputy Clerk Jenny Sias, Commissioner Greg DeJong, Vern Helder and 5 members of the public.

The meeting was called to order at 7:30 p.m. Trustee Berens gave the invocation which was followed by the Pledge of Allegiance.

Vugteveen made a motion seconded by Berens to approve the January 13, 2016 minutes as presented. Motion carried.

Berens made a motion seconded by Vugteveen to approve the agenda with the addition of Vern Helder. Motion carried.

Supervisor Stille-Mulligan reported that MDOT had conducted a traffic study on M-231 and recorded 6,000 cars a day.

Commissioner Greg DeJong gave a County update; Allendale Chamber hosted an active shooter safety training. The County has a newsletter posted on their website and can be subscribed to. Community Action House is holding a Walk for Warmth. There will be a legislative breakfast on March 4<sup>th</sup> at Countryside Greenhouse.

District Court Judge Candidate Vern Helder introduced himself and gave some information on his background and experience.

Berens made a motion, seconded by Vugteveen to table discussion regarding dissolving the Park Board until more input from the park board could be gathered. Motion carried.

Berens made a motion, seconded by Vugteveen to continue with F. Veeneman Yard Services for Township Park maintenance. Services to include mowing the baseball, soccer, football fields and gazebo area, fertilize fields, fall/spring cleanup of leaves, a spring/fall cleanup of volleyball court including weeds and sand, striping of fields as needed and application of round-up to parking lot and baseball infield for \$900/month. Roll call vote held with all members voting yes. Motion carried.

After a an explanation of the funding formula used by NORA by Supervisor Stille-Mulligan, Vugteveen made a motion seconded by Hayward to pay the \$138.00 shortfall in Robinson Township's portion. Roll call vote held with all members voting yes. Motion carried.

Hayward made a motion seconded by Berens to approve Art Haase as a new mechanical/plumbing inspector and plan reviewer for I.M.S.. Motion carried.

Vugteveen made a motion seconded by Berens to approve the wage schedule effective April 1, 2016 which reflects a 2% raise for the positions of Deputy Assessor, Deputy Clerk/Office Assistant, Election Clerk, Deputy Treasurer, Secretary, Township Maintenance and Township Groundskeeper, eliminating "returns to county" payment, increasing Zoning Administrator to \$28/hour and Assessor to \$30,000/year. Roll call vote was held with all members voting yes. Motion carried.

Hayward made a motion seconded by Berens to approve Supervisor's Compensation Resolution 2016-02-01. Roll call vote held with everyone voting yes. Motion carried.

Saddler made a motion seconded by Vugteveen to approve Treasurer's Compensation Resolution 2016-02-02. Roll call vote held with everyone voting yes. Motion carried.

Hayward made a motion seconded by Saddler to approve Trustees' Compensation Resolution 2016-02-03. Roll call vote held with everyone voting yes. Motion carried.

Hayward made a motion seconded by Berens to approve Clerk's Compensation Resolution 2016-02-04. Roll call vote held with everyone voting yes. Motion carried.

Berens made a motion seconded by Vugteveen to approve the Township Board meeting schedule for the 2016-2017 fiscal year to be the second Wednesday of the month at 7:30 p.m. Motion carried.

Hayward made a motion seconded by Vugteveen to hold Clean-up Day on Saturday, April 1, 2016 from 8 a.m. -12:00 p.m. Noon at the Township Hall. Motion carried.

Discussion was held on the bids received for road brining and the different chemicals they use. Saddler made a motion seconded by Vugteveen to table a decision on road brining until more information is available. Motion carried.

Treasurer Hayward requested a step increase in pay for the Deputy Treasurer. Berens made a motion seconded by Vugteveen to increase the current Deputy Treasurer' pay by \$1/hr to \$12/hr. Roll call vote was held with everyone voting yes. Motion carried.

A discussion was held on the possible timing of a budget workshop meeting.

A discussion was held on the Township hall building remodel project. AECOM is ready to solicit contractors. Notice for bids will be put in the newspaper the week of February 15, 2016.

A discussion was held on the logistics of shifting office space during construction and the need for storage. Vugteveen made a motion seconded by Berens to table a decision on the renting of pods/storage units. Motion carried.

Vugteveen made a motion seconded by Hayward to table revision of Spending Authority Resolution 2009-03-06. Motion carried.

Berens made a motion seconded by Hayward to accept the resignation of Ray Clover as alternate on the Zoning Board of Appeals. Motion carried.

Vugteveen made a motion seconded by Berens to pay the bills. Motion carried.

Berens made a motion seconded by Vugteveen to adjourn the meeting at 8:51 p.m. Motion carried. Reports are on file.

Respectfully submitted,

Christine Saddler  
Robinson Township Clerk