

Minutes
Robinson Township Board of Trustees
September 14, 2016 Regular Meeting
12010 120th Ave, Grand Haven MI 49417

Present: Stille-Mulligan, Hayward, Saddler, Berens, Vugteveen

Absent: none

Also Present: Attorney Ron Bultje, Mark Sloothaak, Phil Johnson, James Fortney, six members of the public

The meeting was called to order at 7:30 p.m. in the Fire Department training room

Berens gave an invocation followed by the Pledge of Allegiance.

Berens made a motion seconded by Vugteveen to approve August 10, 2016 Regular Meeting minutes as presented. Motion carried.

Hayward made a motion seconded by Vugteveen to approve the agenda moving item 8 to 2.5. Motion carried.

Supervisor Stille-Mulligan gave the opening remarks about how busy with taxes the office has been this week.

Discussion was held regarding a request for abandonment of Eastman Street in the Village of Robinson and selling a small portion to the Hortons. Township staff will meet with the Hortons at a later date to gather all necessary information which can then be presented to the Board.

Ottawa County Commissioner Greg DeJong gave updates regarding a push to expand bus service into Allendale the dedication ceremony for the Spoonville Trail, next years' Breakfast on the Farm and Drug Court.

Vugteveen made a motion seconded by Berens to approve the Scrotenboer Class A Earth change application with recommendations stated by the Planning Commission in the August 31, 2016 minutes. Roll call vote held with all members voting yes. Motion carried.

Vugteveen made a motion seconded by Hayward to adopt the Planning Commission Resolution approving the MDOT Class B Earth Change application with conditions set forth by the PC and to include items 2,3 and 5 as stated in letter from Mark Slootaak dated September 13, 2016, with a revised resolution and report, including all conditions, to be issued by Township Attorney. Roll call vote held with all members voting yes. Motion carried.

Berens made a motion seconded by Vugteveen to approve the renewal of the Class B Earth Change Mining renewal requests per the Planning Commission recommendations for: S&M Gravel, South Cedar and Clark Farm sites. Roll call vote held with all members voting aye. Motion carried.

Discussion was held regarding the need for a security camera in the Township Park due to recent vandalism. Consensus of the Board was to investigate options.

Discussion was held regarding the job posting for a new zoning administrator. The proposed listing was reviewed. It was decided that a cover letter with a resume was sufficient and that no deadline would be set.

Discussion was held regarding the pay scale for the zoning administrator position. It was determined that a starting wage can be set when a job offer is made and it is not required to have it listed on the pay scale.

Vugteveen made a motion seconded by Berens to approve the hiring of new firefighters Hoyt Lampen and Allen Rademaker (Cadet). Motion carried.

Hayward made a motion seconded by Vugteveen to table discussion of support for the Neighborhood Housing Services until the new budget year. Motion carried.

Discussion was held regarding closing of the office for the transfer of phone lines. Consensus was to remain open and transfer phones one at a time to minimize the disruption to service.

Discussion was held regarding road brining. Consensus of the board was to request a quote from MCS Chloride for 2017 and start the week of May 22-26 if possible.

Hayward made a motion seconded by Vugteveen to discontinue issuing dog licenses in our office after 2016. Roll call vote held with all members voting yes. Motion carried.

Vugteveen made a motion seconded by Berens to set the 2016 Holiday hours to be a half day December 22 and 29th and closed all day on December 26 and January 2. Motion carried.

Vugteveen made a motion seconded by Hayward to approve Kathy Kuck's attendance at the Ottawa County Fall Local Unit Meeting, Ottawa County On-Staff Planners and Zoning Administrators meeting and the Water Quality Forum with payment for attending. Motion carried.

Discussion was held regarding signage for the Township Hall. A quote will be obtained for letters to be placed above the main door. The site plan did not include any outside signage so that will not be pursued at this time.

Berens made a motion seconded by Saddler to approve the gutter installation project to A-1 Gutter Company. Roll call vote held with all members voting yes. Motion carried.

Hayward made a motion seconded by Vugteveen to approve the landscaping project for drain fields for the down spouts and stone/edging for around the building to Turf Pro. Roll call vote held. Yes: Hayward, Vugteveen, Stille-Mulligan, Saddler. Abstain: Berens. Motion carried.

Vugteveen made a motion seconded by Berens to approve the revisions to the cost for the cabling job for the Township remodel. Roll call vote held with all members voting yes. Motion carried.

Vugteveen made a motion seconded by Hayward to award Echo Etching the job to etch the Township logo on the new front door. Roll call vote held with all members voting yes. Motion carried.

Hayward made a motion to authorize revision of the amount required for a security deposit for an accessory building before principle dwelling to \$4.00/sq. ft. Motion carried.

Discussion was held about the two Eagle Scout projects.

Nikolay Velik wants to assist in determining dimensions the old part of the cemetery.

Berens has been contacted by another candidate who might build some park benches.

The Recreation Master Plan is due to be updated. It was the consensus of the Township Board that the Park Board could meet to work on the Recreation Master Plan.

It was shared that the M-231 bypass will be closed for part of the day on October 1, 2016 for a race.

Vugteveen made a motion seconded by Berens to pay the bills. Motion carried.

Vugteveen made a motion seconded by Berens to adjourn at 10:36 p.m.

Respectfully submitted,
Christine Saddler
Robinson Township Clerk