

ROBINSON TOWNSHIP PLANNING COMMISSION  
July 26, 2016

The special meeting of the Robinson Township Planning Commission was called to order at 7:30 PM at the Robinson Township Fire Station.

Present	Absent
Shawn Martinie Rich Sibley Travis Vugteveen Bill Maschewske Tom TenBroeke Steve Young	George Schippers

Also present were Township Attorney Ron Bultje, Zoning Administrator Kathy Kuck, Mark Sloothaak, and Nick Jasinski, Jeremie Wilson, and James Fortney, all representing MDOT. See attached attendance sheet.

Chairperson Martinie noted that the public hearing notice for the MDOT Class B Earth Change application did not get published in time, therefore, the scheduled public hearing for tonight would not be held.

A motion was made by Rich Sibley and seconded by Tom TenBroeke to approve the minutes of the June 28, 2016 Planning Commission meeting as written. The motion carried unanimously with one member absent.

Non-Commission Member Inquiries -- None

Reports and Communications

Travis Vugteveen reported the following from the Township Board.

1. Expenditures were approved for the Vault as part of the renovation of the Township Hall.
2. The target date for completion of the Township Hall renovation is approximately Labor Day.
3. As a result of citizen input, a subcommittee will be established to investigate regulating open burning.

Announcements -- None

### Old Business

A request was received on the afternoon of July 26, 2016 from the applicant to table action on the Merle Boes/Bay Park Sapphire LLC pending Site Plan and Special Use applications.

A motion was made by Tom TenBroeke and seconded by Rich Sibley to table the Merle Boes/Bay Park Sapphire LLC Site Plan and Special Use application review at the request of the applicant.

The motion carried unanimously with one member absent.

Next on the agenda was discussion of the MDOT Wetlands Mitigation Class B Earth Change application.

Chairperson Martinie – Noted it appears that Lakeshore Environmental, the consultants hired to represent Robinson Township, are waiting for additional information from MDOT, specifically the hydrogeological study referred to in the original scope of work presented by MDOT in March 2016 titled “Robinson Township Hydrogeological Review Work Plan.” Lakeshore Environmental is recommending only “conditional approval” of the permit application pending their review of the hydrogeological study as per the original scope of work. Chairperson Martinie explained that a “conditional approval” is not an option within the Earth Change ordinance.

Nick Jasinski of MDOT – MDOT agreed to provide the original scope of work. When Lakeshore Environmental provided their preliminary (phase 1) overview report via e-mail in June 2016, they had several questions and also requested some additional information. MDOT replied via e-mail to question whether the information requested by Lakeshore Environmental was the new scope of work. Copies of e-mails were provided to show that Chairperson Martinie replied to MDOT via e-mail that he thought it was the new scope of work. Chairperson Martinie agreed that the e-mail stated such, but stated it was not his intention to delete the original scope of work stated in the work plan document, nor did he have the authorization to do so without the authorization of the Planning Commission.

James Fortney – Discussed remaining issues.

1. Section A-A of the submitted plan does not indicate if the North –South feeder of the Scott Drain on the West end of the project will be filled. Any portions of the Scott Drain to be filled need to be shown.
2. Groundwater control and monitoring – An adjustable overflow has been stated at elevation 605 feet, but is adjustable down to elevation 599 feet in 4 inch increments. However, hydrogeological data was not provided to support elevation 605 feet as not effecting surrounding properties. It was noted that the east end of the parcel is at elevation 607 feet, however, it is expected that groundwater will migrate through the soil when the water table is high and enter the Chessman Drain to assist with drainage. Bullet point 2 on page 3 of 3 of the

July 21, 2016 Lakeshore Environmental letter needs to be supported by data from MDOT.

Steve Young – Stated he does not believe that a complicated model is necessary. A simple model would allow a groundwater contour to be created.

The timetable for review of requested documents, public hearing, recommendation to the Township Board, and Township Board decision was reviewed with the applicants.

Nick Jasinski – Feels that DLZ (MDOT contractors) could have the required hydrogeological study completed in one week.

James Fortney – If MDOT can get the hydrogeological study complete and submitted to the Township in one week, can Lakeshore Environmental provide a one week review?

Chairperson Martinie – The public hearing will be held on August 23, 2016. Before that date, we need the hydrogeological study from MDOT and review and approval of the study by Lakeshore Environmental. If the Planning Commission is unable to vote on a recommendation at that meeting, a tentative Planning Commission meeting could be held on August 31, 2016 for recommendation to the Township Board.

The remaining open issues requiring documentation were reviewed carefully between the Planning Commission and MDOT representatives as follows.

1. Cross-sectional views should show what parts of the Scott Drain are proposed to be filled. MDOT stated verbally that the 1500 foot long portion that runs across their project diagonally will be filled. The North-South leg will not be filled.
2. Provide a better depiction of what the outfall looks like. Show the stop log structure and the variable water elevation ability to be controlled between 599 and 605 feet. Additionally, information needs to be included regarding the monitoring system of wells and data collection. If the hydrogeological study supports an action plan level of 605 foot elevation or greater, no change is needed to the current plan. If the action plan level is determined to be less than elevation 605, then the plan will need to be revised by MDOT and the project will probably not proceed this year due to time constraints.
3. The current/revised scope of work for the hydrogeological investigation needs resolution. MDOT submitted a scope of work in March of 2016 in their document titled “Robinson Township Hydrogeological Review Work Plan” as given to Lakeshore Environmental for bid. MDOT will confer with Lakeshore Environmental to resolve the level of detail required. MDOT is to document the discussion with Lakeshore Environmental with meeting minutes and send them to both Zoning Administrator Kuck and Lakeshore Environmental. The minutes will then be distributed to Planning Commissioners for comments. Comments are to be sent only to Zoning Administrator Kuck.

A discussion was held regarding the written request from MDOT for exemption from complying with the cell concept as required in the Robinson Township Earth Change Ordinance. The submitted document states why MDOT does not feel the cell concept requirement should apply to this project.

The Planning Commission reviewed the cell concept with MDOT. Various alternatives were examined that would accommodate the construction method with the cell concept. It was noted that reclamation or interim reclamation must also be included and submitted. MDOT representatives agreed that the cell concept could be followed and no action was taken by the Planning Commission on the MDOT request for exemption.

Attorney Bultje plans to have a draft recommendation prepared for the August 23, 2016 Planning Commission meeting.

A motion was made by Rich Sibley and seconded by Steve Young to schedule a public hearing for the MDOT Wetland Mitigation Class B Earth Change project for August 23, 2016.

The motion carried unanimously with one member absent.

New Business – None

A motion was made by Travis Vugteveen and seconded by Tom TenBroeke to pay Planning Commission salaries for the month of July 2016 (one meeting).

The motion carried unanimously with one member absent.

Zoning Administrator Kuck reviewed pending Planning Commission business.

1. One Class A Earth Change application.
2. Mining Site renewals.
3. Ottawa, Allegan, and Muskegon Counties are planning joint rules for stormwater management.

A motion was made by Travis Vugteveen and seconded by Rich Sibley to adjourn the Planning Commission meeting at 9:35 PM.

The motion carried unanimously with one member absent.

Respectfully submitted,

Bill Maschewske, Secretary  
Robinson Township Planning Commission

