

Minutes
Robinson Township Board of Trustees
May 10, 2017 Regular Board Meeting
12010 120th Ave, Grand Haven, MI 49417

Present: Kuck, Hayward, Saddler, Berens, Vugteveen

Absent: none

Also present: Attorney Ron Bultje, six members of the public

The meeting was called to order at 7:35 p.m. Berens gave an invocation followed by the Pledge of Allegiance.

Hayward made a motion seconded by Berens to approve the April 12, 2017 Regular Board Meeting minutes. Motion carried.

Berens made a motion seconded by Vugteveen to approve the agenda with the addition of approval of new firefighter Eric Tubergen, Resolution to approve 2017 Community Recreation Plan, M-231 Resolution

Supervisor Kuck gave a Township update.

- Brining is scheduled to begin next week
- Repairs to the Township hall are being done. New architect has been assigned to the project.
- We have received a copy of the Ottawa County Sheriff's Department's Annual Report

Ottawa County Commissioner Greg Dejong gave a County update.

- July 4th will be the Welcome Home parade in Allendale to honor Vietnam Vets. Veterans can gather at 10:00 at GVSU
- He represented Ottawa County at the 200th Anniversary celebration for U of M.
- He checked with Ottawa County and they are deferring the organization of a tire recycling event to the jurisdictions.

Hayward made a motion seconded by Vugteveen to authorize Supervisor Kuck to proceed with action items A-E in the memorandum from Scholten Fant dated 5/10/17 RE: Acentek METRO Act Permit Application. Roll call vote was held with all members voting yes. Motion carried.

Vugteveen made a motion seconded by Kuck to purchase Pervasive.net from BS&A. Roll call votes was held with all members voting yes. Motion carried.

Vugteveen made a motion seconded by Hayward to update the Solicitor License Application by adding a request for a driver's license number. Motion carried

Discussion was held regarding updating the Disorderly Conduct Ordinance to improve enforceability. Saddler made a motion seconded by Berens to table the discussion. Motion carried.

Discussion was held regarding instituting a No Smoking Policy. To implement this change the *Personnel Policy* should be changed to a *Personnel and Administrative Policy*. Vugteveen made a motion seconded by Kuck to table the No Smoking Policy. Motion carried.

The first section of the personnel policy was reviewed and the next section was distributed. The need for a cell phone policy was discussed. Attorney Bultje will obtain some samples for review.

Vugteveen made a motion seconded by Hayward to pass Resolution 2017-05-08 MTPP Grant Application Resolution. A grant for a security camera system for the Township park will be applied for. Roll call vote was held with all members voting yes. Motion carried.

Vugteveen made a motion seconded by Berens to approve the hiring of Eric Tubergen as a new firefighter. Motion carried.

Vugteveen made a motion seconded by Kuck to approve the payment of personnel at a rate of \$17.05/hr for time spent to oversee the repair work being done on the Township hall during non-office hours. Roll call vote was taken with all members voting yes. Motion carried.

Berens made a motion seconded by Hayward to pass 2017 Community Recreation Plan Resolution 2017-05-09. Roll call vote was held with all members voting yes. Motion carried.

After discussion, Kuck made a motion seconded by Vugteveen to table the draft resolution of support for phase II of M-231 from Ottawa County Planning and Performance Improvement. Motion carried.

Vugteveen made a motion seconded by Kuck that if the Township previously approved a land division, which at that time did not meet the zoning requirements, the issue may be taken to the ZBA for a determination without escrow or fees being required. Motion carried.

Discussion was held regarding contractors for Dumpster Day. The consensus was that the Board would evaluate other vendors to obtain the desired hours for service that the Board would like to see.

Discussion was held regarding a land division application checklist that will be used to ensure that the zoning, treasurer and assessor offices have reviewed. All separate checklists will be combined into one sheet.

The zoning administrator is changing the days in office to Monday and Thursday as of May 15, 2017.

Kuck made a motion seconded by Vugteveen to approve donation of old air masks to another Fire Department of the Fire Chief's choosing. Motion carried

Zoning administrators report was received
No Ambulance Oversight report
No NORA report

Road construction update: The bridge on Green Street should be completed by May 31. The repaving of Lincoln Street should begin June 15. The paving of Buchanan Street should begin June 15 also.

Mike Olechnowicz expressed frustration over the requirement to pave a private road once a 5th split occurs. This is a requirement of the current zoning ordinance.

Hayward made a motion seconded by Berens to pay the bills. Motion carried.

Vugteveen made a motion seconded by Berens to adjourn the meeting at 9:38 p.m. Motion carried.

Respectfully submitted
Christine Saddler, Robinson Township Clerk