

Minutes
Robinson Township Board of Trustees
March 9, 2016 Regular Meeting

Board members present: Supervisor Tracy Stille-Mulligan, Clerk Christine Saddler, Treasurer Bonnie Hayward, Trustee Bernice Berens, Trustee Travis Vugteveen

Also present: Attorney Ron Bultje, Zoning Administrator Kathy Kuck, Commissioner Greg DeJong, Fire Chief Paul VanVelzen, and 9 members of the public.

The meeting was called to order at 7:30 p.m. Trustee Berens gave the invocation which was followed by the Pledge of Allegiance.

Vugteveen made a motion seconded by Berens to approve both the February 10, 2016 Special and Regular Board meeting minutes as presented. Motion carried.

Hayward made a motion seconded by Vugteveen to approve the agenda. Motion carried.

Supervisor Stille-Mulligan gave an update on things happening in the Township. There was a good turnout at the Election held Tuesday. The wooden train for the park is completed and ready to be installed. It was displayed at the Grand Rapids Home Show. Bernice Berens has offered to donate the pea gravel for the base of the train.

Ottawa County Commissioner Greg DeJong gave a County update. The Walk for Warmth raised \$16,000. There will be a Technology Seminar at Ottawa County Fillmore Complex on April 29th.

Brad Harkness from Michigan Chloride Sales LLC (MCS) gave a presentation on their road brining services.

Saddler made a motion seconded by Vugteveen to un-table the discussion on road brining. Motion carried.

Vugteveen made a motion seconded by Hayward to use MCS for road brining and to schedule an early application in order to receive the discounted rate. Roll call vote held with all members voting yes. Motion carried.

Vugteveen made a motion seconded by Hayward to enter into a new appropriation agreement with Four Pointes Center for Successful Aging for 2016 in the amount of \$1,900 with a notice to be published in 10 days. Roll call vote held with all members voting yes. Motion carried.

Supervisor Stille-Mulligan read the National Library Week 2016 Proclamation. Berens made a motion seconded by Saddler to resolve to proclaim National Library Week April 10-16, 2016. Roll call vote held with all members voting yes. Motion carried.

Berens made a motion seconded by Hayward to contract with Telecom Solutions LLC (Jack Post) to move the voice and data cables to the temporary office area per the proposal dated February 17, 2016 in the amount of \$2,130.00. Roll call vote held with all members voting yes. Motion carried.

Information was presented on different temporary storage options to be used during construction. Berens made a motion seconded by Vugteveen to use Bill Tysman Trucking to rent a semi trailer to be parked onsite at a cost of \$200/month with a \$95 delivery/pickup fee and \$95 for a ramp. Roll call vote held with all members voting yes. Motion carried.

A request for an increase in wages for firefighters was received from Fire Chief VanVelzen. The Robinson Township Fire Department averages 220 calls per year. Vugteveen made a motion seconded by Hayward to increase hourly firefighter wages across the board by \$1/hr effective April 1, 2016. This will include runs and training. Roll call vote held with all members voting yes. Motion carried.

Berens made a motion seconded by Saddler adopt Budget Resolution 2016-03-05

Increasing 206-336-95600-003 by \$5,000 to \$21,000

Increasing 206-336-97000-001 by \$4,320 to \$90,670

Decreasing 206-336-91000-000 by \$5,000 to \$25,000

Decreasing 206-336-76600-000 by \$2,000 to \$3,000

Decreasing 206-336-86700-000 by \$2,320 to \$7,680

Roll call vote held with all members voting yes. Resolution adopted.

Saddler made a motion seconded by Hayward to pay Robinson Township's portion of the \$141,638.73 bond performance deficit from the 2002 West Central Ottawa Wastewater System expansion in the amount of \$47,212.91 payable in April 2016 per the letter from the Ottawa County Road Commission dated March 2, 2016. Roll call vote held with all members voting yes. Motion carried.

Vugteveen made a motion seconded by Berens to select JD Fisher Builders as the contractor for the Robinson Township Hall expansion/remodel project accepting the bid that was submitted, to include alternates 1 & 2 in the amount of \$484,170.00 with a value engineering meeting to follow with assistance from AECOM. Roll call vote held with all members voting yes. Motion carried.

Berens made a motion seconded by Vugteveen to pay for three planning commission members to attend a Michigan Association of Planning site plan review training including registration, mileage and a per diem. Roll call vote held with all members voting yes. Motion carried.

Discussions were held on:

- Preparation of the next mile of road to be paved will begin this year.
- NORA is moving forward with a November millage ballot proposal
- Ambulance oversight committee report: NOCH has a new coordinator for the ambulance service who is working on updating the reporting process to the Oversight Committee, replacing equipment and increasing training.
- There is a need for a restatement of the zoning ordinance to be complied that would include all of the recent updates and amendments. This will be done by Scholten Fant.
- An agreement with the Lakeshore Cougars to use our soccer field is still being worked on.
- Planning commission recommendations for the site plan for the Township hall.

Berens made a motion seconded by Vugteveen to pay the bills. Motion carried

Vugteveen made a motion seconded by Berens to adjourn at 9:15 p.m. Motion carried.

Reports are on file.

Respectfully submitted,

Christine Saddler
Robinson Township Clerk