

Minutes
Robinson Township Board of Trustees
January 13, 2016 Regular Meeting

Board members present: Supervisor Tracy Stille-Mulligan, Clerk Christine Saddler, Treasurer Bonnie Hayward, Trustee Bernice Berens, Trustee Travis Vugteveen

Also present: Attorney Ron Bultje, Zoning Administrator Kathy Kuck, Assessor Joe Clark, AECOM Senior Project Designer Brad Boyer, four members of the public.

The meeting was called to order at 7:32 p.m. Trustee Berens gave the invocation which was followed by the Pledge of Allegiance.

Hayward made a motion seconded by Berens to approve the December 9, 2015 minutes as presented. Motion carried.

Vugteveen made a motion seconded by Hayward to approve the agenda. Motion carried.

Supervisor Mulligan reported that over \$400 dollars had been collected in the office for a local family whose house had burned down. She welcomed Christine Saddler as Clerk and shared a concern received from a resident regarding the road brining schedule.

Commissioner Greg DeJong was absent

Revised plans for the addition/renovation of the Robinson Township hall were presented by Brad Boyer from AECOM. Tentative schedule is to have plans finalized the first part of February, bids out at the end of February and returned first part of March and a contractor chosen the middle of March 2016.

The Planning Commission will do a site plan review of the Township Hall remodel.

Assessor Joe Clark explained the tax tribunal case being brought by JP Land Company L.L.C. (Pigeon Creek Golf Course). They are seeking to have their assessment lowered. Joe Clark stated that a professional appraisal should be conducted to adequately support the Township's position at the Tribunal. Hayward made a motion, supported by Berens to have Adam & Associates do an appraisal of Pigeon Creek Golf Course at a cost not to exceed \$5,000. Roll call vote held with all members voting yes. Motion carried.

Supervisor Mulligan made a motion to approve the collection of 2016 summer taxes for Zeeland and Grand Haven schools at a rate of \$2.87/parcel. The motion was seconded by Trustee Berens. Motion carried.

Hayward made a motion, supported by Berens to approve the purchase of a laptop that has the necessary operating system to access QVF lite and statewide voter lookup at a cost not to exceed \$700 including setup. This will be used for elections. Roll call vote held with all members voting yes. Motion carried.

Vugteveen made a motion supported by Berens to cancel the Avaya support contract for the Township phones. Thirty day written notice will be given. Motion carried.

Jenny Sias has been appointed the new Deputy Clerk. Berens made a motion supported by Saddler for her pay rate to be \$13.45/hr to be increased by \$1.00 after 90 days. Roll call vote held with all members voting yes. Motion carried.

Saddler made a motion seconded by Berens to appoint Steve Young to a three year term on the Planning Commission expiring January of 2019. All votes aye. Motion carried.

Berens made a motion seconded by Vugteveen to reappoint George Schippers to a three year term on the Planning Commission expiring January of 2019. Four votes aye. One vote nay. Motion carried.

Vugteveen made a motion seconded by Hayward to reappoint Tom TenBroeke to a three year term on the Planning Commission expiring January of 2019. All votes aye. Motion carried.

Saddler made a motion seconded by Hayward to appoint Shannon Felgner to a three year term on the Zoning Board of Appeals to expire in January 2019. All votes aye. Motion carried.

Vugteveen made a motion seconded by Berens to appoint Briana Fowler to a three year term on the Zoning Board of Appeals to expire in January 2019. All votes aye. Motion carried.

Berens made a motion seconded by Vugteveen to appoint Ray Clover to the Zoning Board of Appeals as an Alternate for a three year term expiring in January 2019. Four votes aye. One vote nay. Motion carried.

Saddler made a motion seconded by Hayward to table the appointment of a member to the Park Board. Motion carried.

No appointment was made to the water board due to lack of candidates.

Hayward made a motion seconded by Berens to reappoint Kathy Kuck to the NORA Board for a three year term expiring in 2019. All votes aye. Motion carried.

A free training seminar is being held by Ottawa County for new Planning Commission (PC) and Zoning Board of Appeals (ZBA) members. Vugteveen made a motion seconded by Berens to send Steve Young, Christine Saddler, Briana Fowler and Shannon Felgner to the PC training and to send Fowler and Felgner to the ZBA training and to pay these attendees the seminar attendance fee. All voted aye. Motion carried.

After a discussion of the recent Supreme Court case regarding sign regulations, Hayward made a motion seconded by Berens to have Scholten Fant evaluate and summarize the needed changes to the Robinson Township Sign Ordinance. All voted aye. Motion carried.

Hayward made a motion seconded by Berens to correct the typographical error on Resolution 2015-12-16. The Cemetery account amendment should have been listed as 101-276-00000 instead of 101-265-00000. Motion carried.

Saddler made a motion seconded by Berens that the Treasurer is responsible for the bank depository signors. Motion carried.

Vugteveen made a motion seconded by Berens to pay the bills. Motion carried.

Vugteveen made a motion seconded by Hayward to adjourn. Motion carried.

Meeting adjourned at 9:15 p.m.
Reports are on file.

Respectfully submitted

Christine Saddler, Clerk
Robinson Township